

MARICOPA COUNTY
DEPARTMENTAL QUARTERLY REPORT

Third Quarter Report, FY 1999-2000
Justice System Coordination - County Administrative Office, Trina Lambert

Goals	Accomplishments/Comments
Contribute to productive administration of Constables Office	<ul style="list-style-type: none"> Managed the process to re-fill the Administrator position: established recruitment/selection process involving, and to the satisfaction of, the Constables; hired able replacement who was on-board within 4 weeks of incumbent notice to resign. Supervised transition of information and procedures from outgoing to incoming Administrator. Oversaw development of fiscal year budget to increase assistance available to Constables with existing resources and helped manage personnel and legal issues.
Ensure productive fulfillment of charge of Citizens Jail Oversight Committee	<ul style="list-style-type: none"> Continued to manage all staffing responsibilities of Committee. Arranged one full Committee meeting and follow-up State Prison facility tour. Contributed to discussions, as Committee representative, to resolve disagreements regarding the Special Management Unit in the new downtown jail. Coordinated Committee member involvement in discussions. Developed briefing materials regarding court facilities in the jail. Briefed Chairman on Committee issues to ensure productive facilitation. Produced statistics as requested by Chairman. Coordinated with staff and presenters to ensure that issues are fully addressed with Committee, in terms of thorough materials provided in advance of meetings and content of presentations.
Provide positive representation of Board of Supervisors regarding <u>Hart v. Hill</u> and associated lawsuits	<ul style="list-style-type: none"> Finalized annual reporting requirements to the Federal Court. Promoted plans to address the needs of seriously mentally ill inmates through Prop 400, Initiative #9 deliberations (see below). Continued to promote effective implementation of Proposition 400 (dealing with Jail Committee activities above and those noted below).
Contribute to development of Proposition 400 programs, to help expedite adjudication of cases and reduce the expense of adult and juvenile detention facilities	<ul style="list-style-type: none"> Continued coordinating efforts to address Initiative #9, enhancing substance abuse evaluation and treatment: completed research on regional inventory of services available and national supporting information on best practices to utilize for successful programs; solicited and advised on sound proposals from departments, and coordinated their consideration by OMB as part of the budget process. Participated on Business Team for the Integrated Criminal Justice Information Systems approved with Prop 400 (Initiative #3). Represented CAO and smaller departments. With others as a member of the team: finalized the recruitment of the project manager; attended demonstrations of integrated systems; completed the solicitation of contractors for start-up projects. Participated on Criminal Study Committee and sub-committees. Produced three monthly statistical reports on jail population and court processing.
Help the justice and law enforcement departments function more as a system, by coordinating issues or reports that involve multiple departments	<ul style="list-style-type: none"> Completed negotiations for new procedures, effective April 3, 2000, to acquire medical clearance of Con-Tents inmates. This achieved partial compliance for the County of a Settlement Agreement with the Justice Department. Through 5 meetings among all related county departments and several municipal judges, 3 meetings with all municipal judges, and 2 hearings before the Board of Health, considered the alternatives and challenges and ultimately arrived at a solution. Managed development of an administrative order to codify the new procedures through the Superior and all lower Courts, and developed an inmate instruction and compliance form. Assisted Public Health in negotiating budgetary and fee issues through OMB and the Board of Supervisors. Coordinating with all parties, will continue to monitor implementation and any resulting difficulties in order to identify adjustments to the procedures as necessary.